



## New Horizons Country Day School Three Year Old Preschool Parent Contract 2018-19 School Year

Student's Name \_\_\_\_\_

Parent(s) / Guardian's Name: \_\_\_\_\_

The financial stability of any educational facility and program is essential to the overall welfare of its students. Therefore, I agree to the following policies:

1. The New Horizons 2018-19 School Year will be 42 weeks starting August 13th, 2018. Tuition is due and payable regardless of attendance and is not pro-rated for absences, vacations, school closures due to natural disasters, or holiday & non-school professional/conference days scheduled on the school calendar as published in the school handbook.
2. At the time of enrollment, a non-refundable and non-transferable registration fee of **\$125.00 registration fee will be due on contracts received on or before March 16th, 2018**  
**\$150.00 registration fee will be due on contracts received after March 16th, 2018**
3. Weekly fees are due and payable on Friday in advance of the forthcoming week.
4. A late fee of \$20.00 will be assessed if tuition arrives after **4pm on Monday**.
5. New Horizon's requires a **two week written notification** in the event of a schedule change or withdrawal from the program. Parents will be billed for an additional two weeks if written notification is not given. There will be **no calculated discount or refund for early withdrawal**.
6. An administrative fee of \$35 will be charged for any payment schedule changes that occur after August 10th, 2018.
7. A service charge of \$35.00 will be added to any account for which there is a returned check or insufficient funds.
8. New Horizons reserves the right to terminate a student's enrollment based on extreme differences in philosophy, tuition non-payment (after two weeks), inability for a student to adjust to the school's environment, excessive unexcused tardiness, excessive unexcused absenteeism, or parents' needs not being compatible with the school's best interest.
9. Tuition payments must be current in order for students to participate in extra curricular activities (i.e. gym, dance, moving up, soccer) or receive their year end progress report.
10. In order to qualify for the Three year old tuition rate your child must turn 3 by Sept 1st, 2018 and be completely potty trained. Those Three year olds who are not potty trained, will not be eligible for the Three year old rate and will be charged an additional \$10.00 per week. Placement for non- potty trained 3 year olds will be determined on an individual basis.

### PLEASE CIRCLE ONE CHOICE

**The tuition fees for the Three year old program for the 2018-19- school year will be according to the following plans.**

Weekly tuition will not be due during the one week of winter break. Annual fees are due no later than August 10th, 2018. There will be no calculated discount or refund for early withdrawal.

Schedule	Weekly Tuition Express-Auto withdraw from checking account	Weekly Non-Tuition Express- Check, cash or credit card	Tuition Express, check or cash Annual 5% Discount Due No Later Than August 10th, 2018	Credit Card Annual 3% Discount Due No Later Than August 10th, 2018
<b>5 Half Days</b>	<b>\$162.00</b>	<b>\$168.00</b>	<b>\$6384.00</b>	<b>\$6518.00</b>
<b>3 Full M-W-F</b>	<b>\$162.00</b>	<b>\$168.00</b>	<b>\$6384.00</b>	<b>\$6518.00</b>
<b>5 Full Days</b>	<b>\$195.00</b>	<b>\$201.00</b>	<b>\$7638.00</b>	<b>\$7788.00</b>

**Please see order form in your Preschool packet to order any of the items below.**

Additional Fees	
T-Shirts	\$12.00
Blanket	\$15.00
Key Card	\$10.00
Pizza Day Total of 7 per year	\$6.00 Per day

**Add an additional \$10.00 per week for non potty trained students.**  
*A student who is completely potty trained is expected to arrive to school in regular underwear, be independent in the bathroom (including wiping their bottoms) and stay dry at nap time.*

By signing below I understand that I am responsible for the payment of services provided. If for any reason, I am delinquent in my payments, I will be responsible for the cost of any collection and/or late fees. I acknowledge receipt of the financial policy and it shall remain in my child's student file. As a parent(s) I have read the above policies and agree to follow New Horizons Country Day School attendance/tardiness policies. Failure to meet attendance/tardiness policies as mandated may result in my child's dismissal from the program and I understand that I will be billed for an additional two weeks tuition at full tuition rate. I also understand that New Horizons Day School can refuse the right of enrollment at any time.

- Yes, deduct the (non-refundable) registration fee from my Tuition Express account-  
\$125.00 registration fee will be deducted on contracts received on or before March 16th, 2018  
\$150.00 registration fee will be deducted on contracts received after March 16th, 2018
- No, do not deduct my Tuition Express account, I've enclosed a Check/Cash or Credit Card -  
\$125.00 registration fee will be due on contracts received on or before March 16th, 2018  
\$150.00 registration fee will be due on contracts received after March 16th, 2018

Parent(s) Signature: \_\_\_\_\_

Parent's email address: \_\_\_\_\_

Administrative Signature: \_\_\_\_\_ Date: \_\_\_\_\_